

Purchase Order (850) Standard

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SEG.	ELEM.	DESCRIPTION	TYPE	REQ.	LENGTH		REQUIRED CONTENTS / NOTE
					MIN.	MAX.	
ST	1	Transaction Set Identifier Code	ID	M	3	3	850 = Purchase Order
	2	Transaction Set Control Number	AN	M	4	9	See previous notes on control numbers

BEG	1	Transaction Set Purpose Code	ID	M	2	2	00 = original order 01 = Cancellation
	2	Purchase Order Type Code	ID	M	2	2	Specifies the type of PO BK = Blanket Order (firm quantity) DS = Dropship NE = New Order PR = Promotion RL = Release (Blanket order) SA = stand-alone SS = Supply or Service order ST = Standing Order
	3	Purchase Order #	AN	M	1	22	P.O. Number assigned by orderer
	4	Release Number	AN	O	1	30	Identifies a release against a PO previously placed
	5	Purchase Order Date	DT	M	6	6	Date the P.O. is entered
	6	Contract Number	AN	O	1	30	Recommend Buyer's Contract Number
	7	Acknowledgment Type Number	ID	O	2	2	Not used

Note: The BEG segment may be terminated after the purchase order date.

PER	1	Contact Function Code	ID	M	2	2	AD = Accounting Department BD = Buyer Name / Department CR = Customer Relations CW = Confirmed With IC = Information Contact NT = Notification Contact OC = Order Contact OD = Order Department SR = Sales Representative ZZ = Mutually Defined
	2	Name	AN	O	1	35	Individual's Name
	3	Communications # Qual.	ID	O	2	2	EM = Electronic Mail FX = Facsimile IT = International Telephone TE = Telephone TM = Telemail
	4	Communications #	AN	C	7	21	# used for communication

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TAX	1	Tax ID Number	AN	C	1	20	Tax ID # of the purchaser
	2	Location Qualifier	ID	O	1	2	CC = Country Code SP = State / Province
	3	Location Identifier	AN	C	1	25	CA = Canada BC = British Columbia AB = Alberta SK = Saskatchewan MB = Manitoba ON = Ontario PQ/QB = Quebec NB = New Brunswick NS = Nova Scotia NF = Newfoundland PE = P.E.I. YT = Yukon Terr. NT = NorthWest Terr.
	4	Location Qualifier	ID	O	1	2	CC = Country Code SP = State / Province
	5	Location Identifier	AN	C	1	25	CA = Canada BC = British Columbia AB = Alberta SK = Saskatchewan MB = Manitoba ON = Ontario PQ/QB = Quebec NB = New Brunswick NS = Nova Scotia NF = Newfoundland PE = P.E.I. YT = Yukon Terr. NT = NorthWest Terr.
	6	Location Qualifier	ID	O	1	2	Not used
	7	Location Identifier	AN	C	1	25	Not used
	8	Location Qualifier	ID	O	1	2	Not used
	9	Location Identifier	AN	C	1	25	Not used
	10	Location Qualifier	ID	O	1	2	Not used
	11	Location Identifier	AN	C	1	25	Not used
	12	Tax Exempt Code	ID	O	1	1	1 = Yes (Tax Exempt) 2 = No (Not Tax Exempt)

DTM	1	Date / Time Qualifier	ID	M	3	3	001 = Cancel After 002 = Required Delivery Date 010 = Requested Ship 015 = Promotion Start 016 = Promotion End 037 = Ship Not Before 038 = Ship No Later 061 = Cancel if Not Delivered by
	2	Date	DT	C	6	6	YYMMDD
	3	Time	TM	C	4	4	Not generally used

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SEG.	ELEM.	DESCRIPTION	TYPE	REQ.	LENGTH		REQUIRED CONTENTS / NOTE
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N1	1	Entity ID Code	ID	M	2	2	Identifies Organization or Physical Location BG = Buying Group BS = Bill and Ship To BT = Bill to BY = Buying Party ST = Ship to VN = Vendor
	2	Name	AN	C	1	35	Free-form Name
	3	ID Code Qualifier	ID	C	1	2	1 = DUNS number 21 = Health Care Industry I.D. 9 = DUNS with 4-character suffix 91 = Assigned by seller 92 = Assigned by buyer ZZ = Mutually defined
	4	ID Code	AN	C	2	17	identifies Receiving party

N2	1	Name	AN	M	1	35	Additional name
	2	Name	AN	O	1	35	Additional name

N3	1	Address	AN	M	1	35	Additional address
	2	Address	AN	O	1	35	Additional address

N4	1	City Name	AN	C	2	19	
	2	Province	ID	C	2	2	
	3	Postal Code	ID	O	6	9	
	4	Country	ID	O	2	2	not usually used
	5	Location Qualifier	ID	O	1	2	not used
	6	Location Qualifier	AN	C	1	25	not used

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SEG.	ELEM.	DESCRIPTION	TYPE	REQ.	LENGTH		REQUIRED CONTENTS / NOTE
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PO1	1	PO Line Number	AN	O	1	6	Line item number assigned
	2	Quantity Ordered	R	M	1	9	Usually a whole number, but decimals are allowed
	3	Unit of Measure Code	ID	M	2	2	See unit of measure table
	4	Unit Price	R	C	1	14	Unit price
	5	Basis Unit Price Code	ID	O	2	2	Not used for P.O.
	6	Product ID Qualifier	ID	O	2	2	CR = Contract Number IN = Hospital's internal number MG = Manufacturer's Part Number SN = Serial # VC = Vendor catalog number follows
	7	Product ID	AN	C	1	30	number as qualified above
	8	Product ID Qualifier	ID	O	2	2	CR = Contract Number IN = Hospital's internal number MG = Manufacturer's Part Number SN = Serial # VC = Vendor catalog number follows
	9	Product ID	AN	O	1	30	number as qualified above
	10	Product ID Qualifier	ID	O	2	2	CR = Contract Number IN = Hospital's internal number MG = Manufacturer's Part Number SN = Serial # VC = Vendor catalog number follows
	11	Product ID	AN	O	1	30	number as qualified above
	12	Product ID Qualifier	ID	O	2	2	CR = Contract Number IN = Hospital's internal number MG = Manufacturer's Part Number SN = Serial # VC = Vendor catalog number follows
	13	Product ID	AN	O	1	30	number as qualified above

PID	1	Description Qualifier	ID	M	1	1	Indicates format of description F = Free-form
	2	Product/Process Characteristic Code	ID	O	2	3	Not used
	3	Association Qualifier Code	ID	C	2	2	Not used
	4	Product Description Code	ID	C	1	12	Not used
	5	Description	AN	C	1	80	Free-form description of product/ process

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CTT	1	Number of line items	NO	M	1	6	Total number of line items in the transaction set
	2	Hash totals	R	O	1	10	Accumulation of value of quantity. (Sum of all PO102 elements preceeding)
	3	Weight	R	O	1	8	Not used
	4	Unit of Measure Code	ID	C	2	2	Not used
	5	Volume	R	O	1	8	Not used
	6	Unit of Measure Code	ID	C	2	2	Not used
	7	Description	AN	O	1	80	Not used

Note: The CTT segment may be terminated after the hash totals element.

SE	1	Number of included segments	N	M	1	6	Includes ST, SE, and all segments between
	2	Transaction Set Control Number	AN	M	4	9	See previous notes on control numbers